*Founded in 2003, The Lehman Stages Foundation’s (LSF) mission is to support emerging arts communities in the New York tri-state area – with a special focus on the Bronx. We support newly created, non-profit, performing arts organizations with small project grants of between $500 and $1000 through a fiscal conduit. We support communities guided by a core principle that the arts are not a luxury but a civic necessity. Each program supported by LSF is developed with the underlying goal of building a stronger and more dynamic infrastructure for the arts.*

Name of Applicant Organization \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Conduit Organization (list of available organizations below) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Why did you choose this organization as your fiscal conduit? (not to exceed 100 words):

Project Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Description (not to exceed 100 words):

Amount requested ($1000 max) $ \_\_\_\_\_\_\_\_\_

Organization Chief Executive\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Organization Mission Statement (not to exceed 150 words):

Briefly describe the programs/services your organization provides (or will provide) the community (not to exceed 150 words):

List your Board of Directors below. List each director’s area of expertise.

Answer the following question on a separate sheet of paper

1. **Major Project Activities:** Describe in detail the activities that will take place during the project period. Include information on the location(s) of the proposed activity, any special resources that will be used, and why this project is important now. **Also include how project funds will be used**.
2. **Common Goals:** Please outline your organization’s goals for this project. How will you determine success? Why do you believe a grant to your organization would further the mission and priorities of the Lehman Stages Foundation?
3. **Target Population:** Describe the intended audience and/or other beneficiaries to whom the project is directed. Indicate the number of people the project will reach and demographic information about the population you plan to service through this request. Describe in detail any underserved groups or areas that will benefit from this project.
4. **Evaluation**: What criteria will your organization use to measure the success of the project or program?
5. **Budget**: Use the attached budget sheet to provide an overview of projected income and expenses for your project.

Fiscal conduits: BAAD, DreamYard, Pregones, Art Defined, Lehman College Art Gallery

Bronx Arts Ensemble, Mind-Builders